



733 Secret Harbor Lane
Lake Mary, FL 32746
Office: 407.328.8208
Fax: 407.328.8238

RESIDENT INFORMATION SHEET

Date _____

Name of Resident #1 _____

Name of Resident #2 _____

Unit Address _____ Unit # _____

Mailing Address _____

Term of Lease Dates _____ to _____

Kiosk: A or B **Mail Box #** _____ # of Pool Key(s) _____

Home: # _____ Cell: # _____

Email Address _____

Pet(s) Y / N Number _____ Weight _____ Type _____ Breed _____

EMERGENCY CONTACT

Name _____ Relationship _____

Phone Number _____ Does emergency contact have key to unit? Y/ N

AUTOMOBILE/ BOAT INFORMATION a parking sticker will be issued to place on the windshield of each vehicle.

Make / Model	Tag number	Color	Permit #
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

INFORMATION TO BE ADDED TO THE GATE SYSTEM

Name (required) in Gate System _____

Phone Number for Gate System _____

Remote Pin 1) _____ 2) _____ 3) _____ 4) _____ 5) _____

Access Card 1) _____ 2) _____ 3) _____ 4) _____ 5) _____

The "9" key on your telephone keypad may be used to open the gate for guest entry once the guest scrolls to your name on the entry keypad and enters the 3 digit directory code next to your name, this will connect to your phone, once call is answered, press "9". **You must bring or forward a copy of your lease in order to get a gate card. No gate cards will be issued without a copy of your current lease.**